LAWTON VILLAGE LIBRARY BOARD

Regularly scheduled monthly meeting

Date: March 23, 2025

I. Call to Order

The meeting was called to order by Reid at: 6:28

Members present: Cornish, Reid, Rathbun, McArthur, Troxell, Munson

Members excused: None

Staff Present: Tone

Public Comment (3 minutes per speaker): None

II. Secretary’s Report: The 2/24/25 minutes were accepted as presented.

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| Reid Moved to accept the 2/24/25 meeting minutes. Second by - Rathbun. Motion carried |

III. Library Director’s Report – Usage Statistics

1. Visitors: 514
2. Materials checked out: 1413
3. Adult Fiction: 379
4. Adult non-fiction: 48
5. Audio Books: 12
6. Children Easy Books: 550
7. Junior Fiction: 104
8. Large Print: 234
9. Periodicals: 25
10. Videos: 22
11. Young Adult fiction: 37
12. VOX books: 2

Total: 1413

1. Computer usage: 40 uses
2. Michigan Overdrive total checkouts: 31730
3. Michigan Overdrive total holds:11,873
4. Michigan Overdrive total users:7188
5. New Items Processed: 101
6. Our MEL items received: 139
7. Our MEL items sent: 133
8. Lawton Overdrive downloads: 315
9. Lawton Overdrive holds: 227
10. Lawton Overdrive Users: 1466
11. New Library Members: 28
12. Total Library Members: 1293
13. Hoopla checkouts: 76
14. Hoopla Cost for month: $182.57, credit balance $498.55
15. Hoopla patrons: 76
16. Lawton website visited: No data
17. Facebook visited: 1360 in last 30 days
18. Special Programs: Book club: 0 cancelled due to weather; Craft night 6; Knitters: 30; Mystery club: 6; Story time: 48; White Oaks: 14; Blueberry Hill: 4.

Days closed Early: February 12 at 4:30; 17th at 5:00; 18th at 5:00; Due to weather

IV. Financial Report

A. The financial report was presented.

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| Reid moved to accept the financial report as presented. Second by Troxell. Motion carried. |

B. The receipts and expenses were presented by Tone as follows:

Receipts: $ 37,908.92

Expenses: $ 23,874.07

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| McArthur moved to pay the bills. Second by Rathbun. Motion carried. |

V. Committee Reports

A. None

VI. Communications: None

VII: Old Business: None

VIII. New Business:

1. Closing April 16 at 3:00 to get furniture moved, and closed until Monday 21, for Ester and Carpet Cleaning.
2. Lyn’s 7-year review. Board will meet on April 9, at 11:00 AM.
3. Due to Executive Order at the Federal level: MEL will be discontinued.

X. Adjournment – The meeting adjourned at 7:22

Troxell Moved to adjourn the meeting; second by McArthur

Next Meeting: 4/28/25 at 6:30 PM

Respectfully submitted,

Marianne McArthur, Board Secretary