LAWTON VILLAGE LIBRARY BOARD

Regularly scheduled monthly meeting

Date: June 23, 2025

I. Call to Order

The meeting was called to order by Cornish at: 6:23

Members present: Cornish, Rathbun, McArthur, Troxell, Munson

Members excused: Reid

Staff Present: Tone

Public Comment (3 minutes per speaker): None

II. Secretary’s Report: The 5/19/25 minutes were accepted as presented.

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| Rathbun Moved to accept the 5/19/25 meeting minutes. Second by - Munson. Motion carried |

III. Library Director’s Report – Usage Statistics

1. Visitors: 640
2. Materials checked out: 1564
3. Adult Fiction: 388
4. Adult non-fiction: 90
5. Audio Books: 1
6. Children Easy Books: 609
7. Junior Fiction: 265
8. Large Print: 121
9. Periodicals: 41
10. Videos: 12
11. Young Adult fiction: 30
12. VOX books: 7

Total: 1564

1. Computer usage: 17 USES
2. Michigan Overdrive total checkouts: 31672
3. Michigan Overdrive total holds: 12063
4. Michigan Overdrive total users: 7024
5. New Items Processed: 201
6. Our MEL items received: 107
7. Our MEL items sent: 107
8. Lawton Overdrive downloads: 307
9. Lawton Overdrive holds: 197
10. Lawton Overdrive Users: 1502
11. New Library Members: 15
12. Total Library Members: 1361
13. Hoopla checkouts: 98
14. Hoopla cot for month (265.01 CREDIT BALANCE: $1800.17)
15. Hoopla patrons: 113 (27 porter, 86 Village) 2024 checkouts: 293; 2025 checkouts: 469
16. Lawton Website visited:
17. Facebook visited: 4991 in the last 30 days
18. Special Programs: Book Club: 15; Craft night: 4; Knitters: 27; Mystery Club: 5; Storytime: 13; White Oaks: 11; Special programs: Big Foot 5/20/25 – 15; Second Graders 5/30/25 – 101.

IV. Financial Report

A. The financial report was presented.

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| McArthur moved to accept the financial report. Second by Troxell. Motion carried. |

B. The receipts and expenses were presented by Tone as follows:

Receipts: $ 22,882.17

Expenses: $ 17,437.76

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| McArthur moved to pay the bills. Second by Rathbun. Motion carried. |

V. Committee Reports

A. None

VI. Communications: None

VII: Old Business:

1. Policies in progress
2. Directors’ packet in progress

VIII. New Business:

1. Library damages discussion: Library Board members toured the outside of the building and observed the damages to the building. Discussion ensued regarding the shared cost of repairs.
2. Closing for July 4, 5 and 12th
3. Summer Reading started
4. Computer replacement

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| McArthur moved to replace the computer in Tone’s office for no more than $1300.00. Troxell second. Rathbun – yes; Troxell – yes; Cornish – yes; Munson – yes; McArthur – yes. Motion carried. |

X. Adjournment – The meeting adjourned at 7:10PM

Munson Moved to adjourn the meeting; second by McArthur

Next Meeting: July 28 at 6:30 PM

Respectfully submitted,

Marianne McArthur, Board Secretary